Undergraduate Independent Study Proposal

Policy
All DAAP programs offer Independent Study, i.e., an individual project in collaboration with a faculty member on a subject of mutual interest, based on a written proposal. This option is available to sophomores and upper class students only with a 2.5 cumulative grade point average. You need the professor’s approval. Additional limitations are set by each DAAP program. A copy of this will be sent to Student Affairs to be scanned into your OnBase file.

Date ____________________

Student Information:
Name: ___________________________ Phone: ___________________________
UC Email: _________________________ Student ID# M_____________________
Program ___________________________ (circle one) Sophomore Junior Senior

I propose to do an Independent Study under the instruction of the faculty member below, for ________ credits according to the attached work plan. This work will be done in the __________________ semester.

I understand that once this proposal is approved by my academic advisor, I must bring this completed form to the School of Planning office in order to enroll in ___________ so that these credits count on my academic record.

Faculty information:
Name: ___________________________ Phone: ___________________________
UC Email: _________________________ Dept: ___________________________

Study Proposal Summary:
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________

SIGNATURES—Affixing signature affirms agreement with the terms of this document.

Student: Signature: ___________________________ Date: __________________
Instructor: Signature: ___________________________ Date: __________________

Revised February 2019
UNDERGRADUATE INDEPENDENT STUDY WORK PLAN

Start Date: _______________  End Date: _______________  No. of credit hours registered for: __________

Days/Hours to be Worked: ________________________________________________

Goals:
______________________________________________________________
______________________________________________________________
______________________________________________________________
______________________________________________________________
______________________________________________________________
______________________________________________________________
______________________________________________________________
______________________________________________________________
______________________________________________________________
______________________________________________________________
______________________________________________________________
______________________________________________________________
______________________________________________________________

Process to reach goals: ______________________________________________
______________________________________________________________
______________________________________________________________
______________________________________________________________
______________________________________________________________
______________________________________________________________
______________________________________________________________
______________________________________________________________
______________________________________________________________
______________________________________________________________

Evaluation criteria: _________________________________________________
______________________________________________________________
______________________________________________________________
______________________________________________________________
______________________________________________________________
______________________________________________________________
______________________________________________________________
______________________________________________________________
______________________________________________________________

Revised February 2019