

Saturday Art

Explore the visual arts with DAAP Saturday Art Program

Our mission is to facilitate student and community collaboration to create visions of possibilities.

Welcome!

Dear Parents, Guardians and Saturday Art Participants,

We are happy to welcome you to our DAAP community family! We look forward to inspiring your child as a participant to grow in appreciation, understanding, and production of artwork. We want to thank you for your participation and your support of our Saturday Art Program.

As educators, we strive to inspire a passion for the arts in our participants. The mission of Saturday Art is to create a space where art making provides opportunity for diverse individuals to come together and forge student and community relationships, collaboration, empathy, and visions of possibilities. We are committed to providing rich, artistic experiences guided by qualified and nurturing educators in a safe, child-centered environment.

We look forward to seeing the artistic growth in the Saturday Art participants. This handbook will serve as your guide to Saturday Art.

Sincerely,

Dr. Katherine Smith
Art Education Instructor
School of Art
DAAP
Smith4kk@ucmail.uc.edu

Operation of Saturday Art

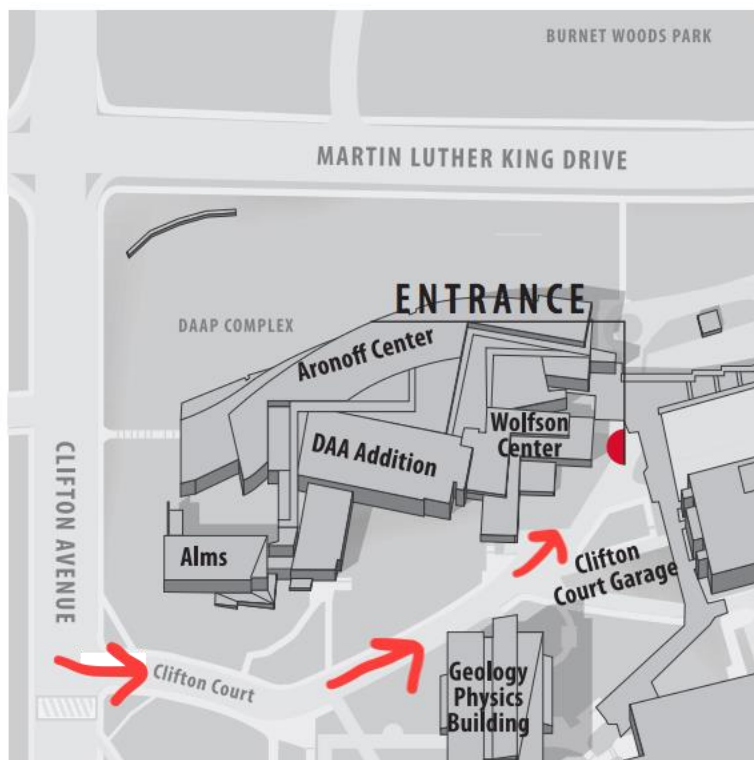
Saturday Class dates:

The Saturday Art program operates for 8 Saturdays in the spring semester. There are 7 class days and a final exhibition day. The exhibition takes place in the School of Art Studios. Please see the website and current flier for this year's scheduled class dates.

Saturday Art hours of operation and drop-off/pick-up procedures:

DAAP Saturday Art takes place on the fifth floor of the Wolfson Center in the University's School of Fine Arts classrooms. The Saturday Art program will be in session during the hours of 10:00 a.m. to 12:00 p.m. Drop off can begin at 9:45 a.m. and will be done according to each class's scheduled drop off time. Participants should be dropped off at the Blue Box entrance of the Alms Building leading into the DAA addition. Parents can turn around at the Clifton Court Garage round-about. Teachers will be waiting in the front lawn of the Blue Box entrance to escort the class to the fifth floor and the classrooms. Participants should look for their class sign to indicate where they will line up with their teacher.

Parents or guardians will pick up their participant at the same entrance according to their class's scheduled pick up time. Teachers will escort the participants to the lawn of the Blue Box entrance 5 minutes prior to their scheduled pick up time. Parent/guardian signatures will be required for drop off and pick up.



Fees, Payments and Registration:

Fees for Saturday Art should be paid in full by the registration deadline. No cash is accepted for registration as it is done online.

We are understanding of last-minute changes in schedules. However, great care has been made to comply with staffing standards and student/teacher ratios as well as supplies to be provided. Cancellation (a decision not to attend Saturday Art for which the participant has registered) requests should be made in writing 5 business days prior to the camp start date. Refunds will only be given for valid medical reasons and a doctor's note will be required for a refund. If cancellations are made, an \$8.00 administrative fee will be applied per session.

Scholarships are available for up to 75% off of the session fee. Participants who would like to enter to receive a scholarship may have a teacher send a one-page essay to Dr. Katherine Smith, smith4kk@ucmail.uc.edu. The letter should address the participant's interest level in visual art and the reasons that a community-based art program would enhance his or her education. Parents or guardians of participants are also asked to write a brief statement addressing why their child should be considered for a scholarship. All scholarship requests are due **one week prior to registration**. Those who apply will be notified about the scholarships within 5 days.

***Parents should refrain from registering until they have received notice that their child has been granted a scholarship. A link for registration on the Saturday prior to general registration will be issued upon notification.*

Illness:

Parents will be notified if their child appears to be too ill to participate. Likewise, if any participant has a fever, it is advised that he or she remain at home until his or her temperature returns to normal. Parents and guardians will be notified if there is any outbreak or presence of illness.

Medical Information:

A medical emergency form must be on file 7 days prior to the start of Saturday Art. On this form, parents or guardians will be able to inform the staff of any allergies. Since the program only lasts for two hours each Saturday, medications will not be administered to participants.

All medical information should be noted on the medical form.

Emergencies:

Some of the Saturday Art staff is trained in CPR and First Aid. In case of emergencies, staff is directed to call 911 immediately, administer basic first aid care and notify the parent or guardian. An accident report will be completed with any accident or emergency and a copy will be given to the parents. *The DAAP Saturday Art Program does require a health form on file. We require authorization to transport via ambulance for emergency care.

Dress Code Requirements:

Art can be messy. Aprons will be given for very messy projects but not for all projects. Please make sure participants wear appropriate clothing for the activities and the weather each day. Tennis shoes are recommended for daily activities. Participants are expected to observe good hygiene habits.

Studio Habits:

Artists must learn to maintain an art studio with supplies. Work in an art studio requires daily habits in order for everything to run smoothly. We will foster these studio habits in our participants.

Community programs teach children how to participate and interact in groups. We encourage students to treat other students, the teachers, and the university property with respect. Our teachers are trained to use constructive techniques of discipline to maintain a positive art experience. The following studio habits will be expected.

Participants will:

- Display positive behavior and attitudes. Teachers will address participants who exhibit unacceptable behavior or attitudes. The teachers will tell the participant what is wrong and direct the participant toward a more positive approach or behavior. If the behavior continues after a warning, the participant will be asked to sit out of the activity for a short period of time before rejoining the group. If a disruptive behavior is still repeated, the participant's name will be written down and shared with the parent/guardian at the end of the session.
- Keep their hands to themselves so that they can create art. If a participant strikes another participant, the two are respectfully separated and each child is asked to explain his or her version of the incident. The participants will be asked how to solve the problem to reconcile with one another.
- Contribute to a positive and supportive atmosphere. If a participant consistently creates a negative or antagonistic (bullying) atmosphere, then the Saturday Art program is not a good fit for that participant. The professor in charge will ask that participant to leave the program. No refund will be issued.

Anti-bullying Statement:

Bullying is when one or more people exclude, tease, taunt, gossip, hit, kick, or put down another person with the intent to hurt another. Bullying happens when a person or group of people want to have power over another and use their power to get their way, at the expense of someone else. Bullying can also happen through cyberspace: through the use of e-mails, text messaging, instant messaging, and other less direct methods. This type of bullying can also lead to individuals being hurt during or between Saturday Art program seasons and to be especially hurtful when persons are targeted with meanness and exclusion.

At the DAAP Saturday Art Program, bullying is inexcusable and we take a firm stance against all types of bullying. We work together as a team to ensure that participants gain self-confidence, make new friends, and go home with great memories.

Unfortunately, participants who are bullied are denied a full program experience. As teachers we will address all incidents of bullying. To achieve that goal we train teachers to promote communication with the participants so everyone will be comfortable alerting the program director to any problems during their Saturday Art program experience.

Personal Items:

Any extra clothing, shoes or personal sports equipment that is brought to the Saturday Art program should have the participant's name properly labeled on them. We will have a lost and found space and we will make every effort to return lost items.

Electronic devices are not necessary at our program. The teachers and the program director have worked hard to plan and schedule activities and experiences for each participant's day so that "down" time can be used in a variety of ways.

Teachers and program directors of the DAAP Saturday Art program are not held responsible for any items brought into camp which are lost, stolen or broken.

Unless approved by the Program Director in advance, animals should not be brought into camp.

Prohibited:

Alcohol, illegal drugs and weapons of any kind are strictly prohibited in the Saturday Art Program. Violation of this rule is cause for immediate dismissal from the program without refund. The DAAP Saturday Art staff has the right to search personal belongings if any prohibited items are suspected.

Photo Policy:

Pictures taken at the DAAP Saturday Art program will be used on our website and any marketing information UC DAAP will send out to the public. A permission form will be provided in the packet of forms you will receive when registering. On the form, parents or guardians can indicate whether they allow their child's picture to be taken or not.