

DAAP Statement on Dress Code

As part of the university community, we recognize the official [university policy](#) stating traditional business dress is the norm, allowing for more casual dress during the summer months.

However, we also recognize that the College of DAAP is a creative and, at times, messy place. Accordingly, we recognize and affirm the autonomy of individuals to creatively express their personalities through their attire. The guiding principle is that DAAP employees should dress appropriately and modestly (defined as covering the area generally just above the knee to the shoulders) for their work, paying particular attention to how their appearance would be perceived during interactions with the greater university community and/or general public. Generally, staff should wear at least smart casual dress, although more formal styles of dress are permitted and may be required by a unit's supervisor. Examples of smart casual dress include:

- Shoes: Dress shoes, "casual" dress shoes, loafers, and pumps
- Bottoms: chinos, khakis, slacks, skirts, and dresses
- Tops: Polo shirts, button down shirts, sweaters

Accessories, hair, and makeup choices are generally the prerogative of the individual. However, these choices should be safe, clean, and well maintained as appropriate to the style.

Dress jeans may be worn during traditional break periods (between semesters, spring break, reading days, etc.) and occasionally during the summer months. Smart casual also includes university logo wear tops, which may be worn with smart casual bottoms or dress jeans.

Smart casual does not include clothes that are visibly dirty, clothes that are ripped or in disrepair, sleep wear, leisure wear, athletic wear, shorts, athletic shoes, flip-flop sandals, t-shirts, sweatshirts, or items with excessively large or vulgar logos or writing.

Casual wear (encompassing the guidelines of smart casual, plus jeans, t-shirts, and athletic shoes) is regularly permitted if the employee's job requires the use of chemicals, dirty work, or moving, such as during cleaning days or in the Build Labs. However, these employees should keep in mind the guiding principle of dressing appropriately for their position and interactions with the university community.