NCBDS FACULTY AWARD NOMINATION GUIDELINES

The Award
The NCBDS Faculty Award recognizes demonstrated excellence in teaching, pedagogy, curriculum development, and/or innovative project development within the formative years of design students’ education. Teaching beginning design requires special knowledge, patience, ingenuity, and enthusiasm. Nominations are requested for faculty who demonstrate sustained commitment and high level of achievement in beginning design education. The faculty member who receives the award will be recognized during the conference.

Award Criteria
The NCBDS sponsors this annual award to recognize sustained commitment and high level of achievement in beginning design education. Nominations should relate to work in beginning design specifically and convey how faculty have explored new ground and inspired student engagement during the early stages of students’ education.

Eligibility
Nominated faculty must teach in an accredited university with a degree program in architecture, landscape architecture, interior architecture, industrial design, graphic design, fashion design, fine arts, urban planning, urban design, ecological design, or other design-related field. Full-time, part-time, and faculty with adjunct or other non-tenure related appointments are eligible for the award. Any faculty member, administrator, or student may nominate a candidate for the NCBDS Faculty Award. A faculty member who has already won this award is not eligible for nomination.

Review
Nominations will be reviewed by at least three senior academics; selection will be based on scholarship, innovation, clarity, contribution, and impact on beginning design education.

Before submitting your faculty award nomination, re-title the document as follows:

NCBDS Faculty Award_Last Name of Nominee_First Name of Nominee

E-mail subject line should be: NCBDS Faculty Award
Nomination should be sent to: ncbds2018daap@uc.edu
NCBDS Faculty Award Nomination Components:

**Nominee**

Name:

Title:

Affiliation:

Contact information:

**Nominator**

Name:

Title:

Affiliation:

Contact information:

**Nomination Statement**

Describe why the nominee should receive the award given the award criteria (500 words or less)

**Supporting documents** (as one .pdf, limit 5MB)

Include with this document in the submission e-mail:

1) Nominee’s CV – should include education, teaching experience, teaching awards, selected publications, service and any other significant contributions (not to exceed 3 pages)
2) Nominee’s personal statement describing key contributions in early design education – should include description of relevant courses taught and pedagogical approaches (500 words or less)
3) Description of up to 3 significant projects taught by the nominee
4) Supporting images showing student work and/or in-studio engagement (2 page limit)
5) 2 letters of support from former undergraduate students (2 page limit per letter)
6) 3 letters of support from colleagues with significant knowledge of nominee’s work in early design education (2 page limit per letter)

**Incomplete nominations will not be considered**