



Residence Hall Policies and Housing Agreement

To ensure your stay with us will be comfortable for you and our other guests, please note the following policies:

Quiet Hours: Many of our summer guests are researchers and students in the summer, and residence halls support a **quiet atmosphere between the hours: 11 pm–8 am**. This means no loud behavior is permitted in the halls during this time period.

Bathroom Cleaning: Halls with **community-style restroom facilities** are cleaned between 10 pm and 5 am. Guests should comply with requests from our staff housekeepers during their service time in the restroom. Halls with **suite restrooms (CRC Residence Hall)** follow a weekly cleaning routine that is communicated in the hall. Guests should comply with instructions on how to prepare the space for weekly cleaning.

Smoking, Drugs and Alcohol: **University policy prohibits smoking inside buildings, including residence hall rooms. Strict policies also prohibit the consumption of alcohol and drugs in residence halls. Guests will be asked to leave immediately if found in violation of these policies. In the situation of alcohol or drug consumption, UC Public Safety will be informed of the violation and a report will be filed. UC students will be referred to the Office of Judicial Affairs in violation of the Student Code of Conduct. Refunds will not be granted under this circumstance.**

Keys: Each guest is assigned a unique key to their room and access to the hall's front doors. The guest is responsible for these keys, and must be returned at check-out time to the front desk. Keys are not to be shared with others. Guests are not allowed to switch room assignments. A complete check out includes signing documentation that serves notice to us that all keys were returned. Unreturned keys are subject to a replacement fee charged to the individual.

Visitors: Because our campus hosts many minors participating in overnight summer camp programs, only registered guests who have paid for their room are allowed access inside the residence hall during the summer conference season. **Visitors, including family members, are not permitted in the halls beyond the lobby.** If you are expecting a guest, you are required to meet the guest at the lobby level and escort in the lobby area only. They are not permitted on the floors of the hall nor in your room. **Failure to comply can lead to termination of the room reservation and departure from the residence hall. Refunds will not be granted under this circumstance.**

Personal Belongings: **Guests should keep their room locked at all times.** UC staff members may come into the room only for service calls or emergency situations.

Reports of any lost or stolen items should be made to the staff at the hall front desk. The guest has the option of filing a report with UC Public Safety. Every effort will be made to assist the guest in recovering the lost or stolen item, but ultimately the safety of personal belongings is the responsibility of the guest.

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Mail: Mail service is not guaranteed to summer guests because postal routes may be altered in the summer. If you plan on receiving mail or a package, you should discuss in advance with the front office staff. You should plan and direct your mail prior to your departure. If you are expecting mail and it hasn't arrived, a forwarding address must be presented at the time of check-out, and we will forward mail up to 30 days after summer conference season is over. After that time, mail and packages will be discarded.

Damages: It is common practice that rooms are inspected before and after each guest. If something is noted after your departure, you or your sponsored program will be billed for missing items or destroyed items. Also, damage to elevators, public areas, gaming equipment or electronic equipment, etc. can be assessed after reviewing video tapes in the buildings or gathering information from witnesses. General repairs are not billable to guests.

While these policies address issues most common during the summer conference season, all guests to the university are expected to follow all policies of the university, and all UC students and staff are subject to their respective Codes of Conduct. If you practice **common standards of courtesy and personal responsibility**, your stay and that of others in the residence halls will be a rewarding experience

Additional policies:

- DAAPcamp students will not be allowed to stay off campus with friends during their stay at DAAPcamps.
- Students will not be allowed off campus without DAAP adult supervision.
- Laurie L Wilson will set the curfew for all campers in the dorms and it will be communicated via schedule and faculty.

By signing below, the student and responsible parent acknowledge and consent to the above policies and arrangements and expressly release from liability the University of Cincinnati, including but not limited to the above-named individuals, with respect to the supervision and transportation of the student during their stay in this program, in the residence facility and during excursions throughout the Greater Cincinnati area.

Parent Signature: _____

Student Signature: _____

Date: _____

Please fill out the following form and email with all other forms to daapcamps@uc.edu, or mail to **DAAPcamps c/o University of Cincinnati po box 210016 Cincinnati, Ohio 45221-0016**.